



APPLICATION TO BE CONSIDERED FOR A Tús PLACEMENT

(Please read the eligibility conditions in part D)

PART A

For completion by the Applicant

The applicant should only complete part A of this form and return to your Local Office/Intreo Centre

First Name:			
Surname:			
Address 1:			
Address 2:			
Address 3:		County:	
Mobile Phone Number:		Landline:	
Email Address:			
PPS Number:			
Date of Birth:			
Local Development/Partnership company you wish to apply to:			

Please Note: In order to qualify for Tús, you must have been continuously unemployed for at least 12 months and "signing on" on a full-time basis, on a Jobseeker's payment for more than 12 months and currently in receipt of Jobseeker's Allowance.

1. Have you been fully unemployed for at least 12 months and "signing on" on a full-time basis?	Yes	No
2. Are you currently in receipt of Jobseeker's Allowance or Jobseeker's Transition payment?	Yes	No
3. Have you been in receipt of a Jobseeker's Payment for more than 12 months?	Yes	No
4. Have you participated on Community Employment (CE), Tús, BTEA, JobBridge or Gateway within the previous 24 months? (In relation to Tús, it must be a minimum of 3 years since your previous participation)	Yes	No
If 'yes' please provide details		

I wish to apply for a place on Tús and I understand that my eligibility has yet to be confirmed by the Department of Social Protection (DSP). I give permission to the DSP to provide the details requested on this form to the above named Local Development/Partnership company. I understand that by completing this form, there is no obligation on the Local Development/Partnership company or the DSP to guarantee me a place on Tús.

Signed: _____ Customer's Signature Date: _____

PART B

For completion by the Department of Social Protection

1. Is JA Awarded? Yes No \Rightarrow **Not eligible** – application cannot proceed unless the customer satisfies No 5 below.



2. Does the claim category field contain any the following codes? "cas", "casn", "etdo", "farm", "fass", "fish", "intn", "lmaf", "prta", "pteo", "semp", "slo", "tlo", "smlh", "spri", "sst", "stea", "wowo", "wpg", "wpgi" or "wpo"?

No Yes \Rightarrow **Not eligible** – application cannot proceed unless the customer satisfies No 5 below.



3. Are the CT days more than 312?

Yes No \Rightarrow **Not eligible** – application cannot proceed unless the customer satisfies No 5 below.



4. Is the commencement date of the Jobseekers payment more than 12 months previous to today's date?

No Yes \Rightarrow **Eligible – proceed to case officer determination**



Not eligible – application cannot proceed unless the customer satisfies No 5 below.

5. Is the customer on :

- Jobseekers Transition Payment (JST) or
- Jobseekers Allowance (formerly in receipt of OFP and their youngest child is 14 years of age or older)

No qualifying period applies for these customers

Yes **eligible** to proceed to the Case Officer for determination

No **Not eligible** – application cannot proceed unless they satisfy 1 – 4 above

Officer Signature: _____

Print name : _____

Date : _____

Intreo Office Stamp

PART C For completion by a Case Officer.

The purpose of this part is to support the Case Officer in their determination of the suitability of a work placement on Tús to the activation needs/progression plan of the jobseeker.

- A. Has the applicant fully completed Part A of this form? Yes No
- B. Is the applicant currently in receipt of Jobseekers Allowance/JST? Yes No
- C. Is the applicant eligible (see part B) Yes No
- D. Is the applicant currently fully unemployed? Yes No
- E. Are you satisfied that a Tús placement will assist the applicant progress to employment and/or will respond to their requirement for work experience to enhance employability? Yes No

If 'Yes' give the basis of your recommendation: _____

If 'No' to any of the above questions, then the Tús should not be recommended.

- I **recommend** this applicant for Tús (a copy of this form should be forwarded to the Divisional Liaison Officer (DLO) with responsibility for Tús who should then forward the name to the Tús Implementing Body)
- I am **NOT** recommending this applicant for a Tús placement because _____

Case officer Signature: _____

Print name : _____

Date : _____



PART D

Tús eligibility conditions

What criteria will apply to get a placement?

- A customer :
 - must be continuously unemployed for at least 12 months and “signing” on a full-time basis, and
 - Be in receipt of a jobseekers payment from the Department of Social Protection for at least 12 months (including Jobseekers Benefit), and
 - Be in receipt of Job-Seekers Allowance or Jobseekers Transition payment.

Former One-Parent Family payment (OFF) customers whose youngest child is 14 years of age or over who transfer to Jobseekers Allowance and those on Jobseekers Transition (JST) are also eligible and no qualifying period applies.

How much will the Participants be paid?

- The rate of payment will be calculated at the maximum rate of underlying Social Welfare payment being received by the participant plus a top up of €20 per week.
- The rates of payment are as follows:

Personal Rate of Jobseekers Allowances	Max rate of €188 per week
Increase for a Qualified Adult	Max rate €124.80 per week
Full rate child increase	€29.80
Half-rate child increase	€14.90

- An ‘A’ PRSI contribution will be paid in respect of all Participants.

How many hours will Participants be required to work?

- Participants will work 19½ per week for a maximum duration of 12 months.
- Two persons may share a single full-time position if required and acceptable to the community organisation.
- Work placement can spread over a full day and include weekend working arrangements.
- There may be some degrees of flexibility in terms of the schedule of hours.

How long can you remain on Tús?

- Participation is limited to one year from beginning of employment.

Who will administer Tús?

- Local Development Companies (LEADER/Partnership companies) and Údarás na Gaeltacht will have local responsibility for delivering the work opportunities.
- Community and voluntary organisations will be canvassed by the relevant Local Development Company to provide quality work opportunities in the delivery of services.